

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN

ANNUAL REPORT AND FINANCIAL STATEMENTS

OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2022

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

Incumbent: The Reverend Sarah Feaster
The Vicarage
Main Street
Great Ouseburn
York
YO26 9RQ

Bank: Barclays Bank

Independent examiner: Zillah Hopps FMAAT
White Rose Accounting
Cobdale Cottage
Cobdale Lane
Warter
York YO42 1XD

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

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INTRODUCTION

Reverend Sarah Feaster

2022 has been yet another challenging year. Perhaps one of the most significant factors being the Russian invasion of Ukraine which, alongside other areas of conflict across the world, has brought trauma for many and driven global economic instability. Politics in the UK didn't help the situation and countless people are struggling with finances which in many cases has a knock-on effect upon health.

We also mourned the loss of our Sovereign, Queen Elizabeth II, Supreme Governor of the Church of England and a great defender of the faith. We are grateful for her Christian example of service and faithfulness. Her many messages, broadcast to the nation, called people to hope and to show care for one another. As Christians we are called in all circumstances to live with hope and to love our neighbours.

I am again deeply grateful to all those in our village and church community who, despite the challenging situation, continue to give of their time, money and talents to enhance our worship, to care for people in our community and those further afield and to look after our building and churchyard.

We continued to offer an online Zoom service once a month alongside our usual Sunday services. A huge thank you to the clergy, licensed lay ministers, wardens and all who helped to keep the services going in church and online. We are also very grateful that Reverend Olivia Lambert has been helping us out on an ad hoc basis. Reverend Daniel Herth was able to start worshipping with us again this year for which we are very pleased.

The benefice youth group, Core, has continued to meet in Great Ouseburn Village Hall and we are very grateful to the village hall committee for allowing us to do this without charge.

Tot's Praise (held in Whixley Village Hall) and visits to schools for Collective Worship and Open the Bible have begun again and we hope to increase our offerings to the schools across the benefice.

There were a few visits to Peacock Manor Nursing Home in 2022 and we hope we will be able to offer regular monthly services there in 2023.

The numbers in the Ouseburn choir have increased and we are very grateful to Doctor Alasdair and Mrs Rosy Jamieson for their dedication, encouragement and ministry through music.

Some repairs to the roof, guttering and boundary walls were identified as being needed during the quinquennial inspection (report dated May 2021). We hope that these repairs will begin in the springtime.

We hold the world-wide church before God in prayer as we continue to be aware that so many people suffer persecution for their faith and we continue to pray for those caught up in conflicts and natural disasters.

It is wonderful to see the many ways in which God's love is shared within our communities.

I pray that we will be guided by God throughout this coming year, that we may be good stewards of all that God has given us, and that we may be continually inspired by the Holy Spirit so that we are faithfully **sharing God's love in our communities**.

God bless you all, *Rev'd Sarah*

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees are pleased to present their annual report and accounts for the year ended 31 December 2022.

Background: The church.

The Parish Church of Holy Trinity with its mausoleum and attendant yews, and the nearby Georgian bridge are charmingly set on a bend in the road in a landscape still keeping much of the feeling of C18th parkland situated on the outskirts of Little Ouseburn village and is within the Church of England. It is in the Diocese of Leeds, the Archdeaconry of Richmond and Craven and the Rural Deanery of Ripon.

The Parish is one of four Parishes in the United Benefice of Great Ouseburn, Little Ouseburn, Marton-cum-Grafton, and Whixley with Green Hammerton and Allerton Mauleverer. The Vicar of the United Benefice lives at The Vicarage, Main Street, Great Ouseburn, which is situated next to the Church.

Each of the four Parishes in the Benefice has its own Parochial Church Council (PCC). Work in the Parish and throughout the Benefice is co-ordinated by regular meetings between the Vicar, the Wardens of each Parish and Members of the Ministry team. Little Ouseburn PCC has a Standing Committee of the Council Officers. Work, where appropriate, is delegated to ad hoc subcommittees.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

Ministry Team

The Vicar is the only Stipendiary Priest resident within the Benefice.

The Vicar has been helped during the year by the Revd Joan Roper, the Revd Wilf Gowing, and the Revd Daniel Herth, assistant priests, and by two Licensed Lay Ministers, Miss Nancy Clark and Mr George Rowden and by the Revd Olivia Lambert, a visiting priest.

PCC membership

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the membership of the PCC consists of the vicar, churchwarden(s), Licensed Lay Ministers (if they choose to join) and members elected by those members of the congregation who are on the electoral roll of the church.

Members of the congregation are encouraged to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The PCC met four times during the year. The Vicar attended three of the four meetings. Average lay attendance was six.

Electoral Roll Officer: Mrs Ann Gawthrope

It remains the policy of the PCC to encourage regular members of the congregation to join the electoral roll of the Church.

As at the Annual Parochial Church Meeting for 2022, there were 14 people on the roll.

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

PCC Members who have served from 1st January 2022 until the date this report was approved

<i>Incumbent:</i>	The Revd Sarah Feaster	Chairman
<i>Ex-officio members:</i>	Mr John Gawthrope	Churchwarden, Treasurer
<i>Elected members:</i>	Mr James Stock	Parish Representative on the Ripon Deanery Synod until 29 March 2023
	Mrs Ann Gawthrope	Secretary, Electoral Roll Officer
	Mrs Sarah Harrison	
	Mr Giles Proctor	Vice Chair, Health and Safety Officer
	Mrs June Sanderson	
	Mrs Alison Smith	
	Mrs Bren Walter	
	Mrs Joanna Pollito	Parish Representative on the Ripon Deanery Synod from 29 March 2023

Mrs Ann Allen, who is not a member of the PCC, took up the role of Safeguarding Officer for the parish in August 2021 and continued in this post.

Programme of Services

Since government social distancing restrictions were eased in May 2021 we have resumed our usual programme of services (shared with Great Ouseburn) which is summarised below, with all services starting at 10.30 am.

First Sunday:	Holy Communion (Common Worship)	Great Ouseburn
Second Sunday:	Holy Communion (Common Worship)	Little Ouseburn
Third Sunday:	Parish Praise	Great or Little Ouseburn
Fourth Sunday:	Holy Communion (Common Worship)	Great or Little Ouseburn
Fifth Sunday:	United Benefice Service rotating between the Churches in the Benefice	

In addition, a Zoom service was held on the 3rd Sunday for the benefit of those in the benefice who remained uncomfortable about attending church. Additional services are held on Festival days and special occasions.

Occasional services: School, baptism, wedding, blessing of marriage, renewal of vows, funeral, memorial, crib services, Stations of the Cross.

Great Ouseburn School visits: Vicar – occasional visits; Open the Book team – 1 per half term (didn't run during 2022)

Benefice Activities:

Café Church – 1st Sunday at 4pm excluding school holidays in Whixley village hall

Core youth group – 2nd Wednesday 7-8.30pm in Great Ouseburn village hall (also in Knaresborough on 1st Wed and Scotton on 3rd Wed)

Tot's Praise – 2nd Tuesday 2-3pm Whixley Village Hall also combined with Toddler group on 3rd Thursday 9.30am Whixley Village Hall

Sunday School – 4th Sunday 4pm in Green Hammerton School or Church.

Lent, Alpha and other courses – venue varies.

Confirmation courses – sessions usually at Great Ouseburn.

Wednesday -10.30am Holy Communion on 1st Wed & Morning Prayer all other Wednesdays usually held at Marton cum Grafton but due to building works at Marton have been held at Little Ouseburn.

Church Attendance

Average Sunday attendance: 31

Easter day: This was held in Great Ouseburn. Benefice service via Zoom. 10.30 am service attended by 80 adults and 4 children. 4 pm service attended by 25 adults and 16 children.

Crib service: 110

Christmas Day: This was held in Great Ouseburn.

Secretary's report

With only 9 members on the PCC and 1 churchwarden it was another challenging year.

There were 4 meetings during the year. In addition to the APCM.

There has been a variety of correspondence throughout the year raised at PCC meetings and answered accordingly.

The main events held within the Church were as follows:

- Harvest festival in October which was held in church and saw the church decorated.

All produce that decorated the church was donated to Peasholm Green Food for the Homeless in York. During 2022 similar to 2021 there were virtually no fund-raising events due to Covid restrictions and other commitments. Church services have now resumed and there is a monthly option for Zoom across the benefice.

The plan for 2023 is to now start fund raising as we need to shift the mindset of practitioners to become more involved in the church as well as society as we start our new normal and there will be no Open Gardens in 2023 planned.

Mrs Ann Gawthrope, Secretary

Deanery Synod Report for 2022

There were 3 meetings held during the year

March meeting

A talk by Rt Revd Dr Helen-Ann Hartley, Bishop of Ripon entitled "Nothing can be loved at speed: pace, place and presence in a reimagined Church".

June Meeting

Archdeacon Jonathan Gough gave a talk entitled, 'Church Support and Deployment'. This was followed by some questions and a wide-ranging discussion. One action point was agreed that Ruth Newton and Tony Collins would meet to discuss the potential for a Deanery Resource Hub and report back at the next meeting.

Sept Meeting

The Diocesan Environment Officer, Jemima Parker gave a presentation entitled, 'Six steps to carbon net zero church toolkit'. This included questions and some discussion.

FINANCIAL REPORT

The PCC operates a Receipt and Payment accounting system, indicating only the active movement through the bank and investment accounts for the financial period.

This summary report is in rounded figures to whole £s.

General Account

As in the previous two years, total income was again significantly lower than pre-pandemic levels. As touched upon in last year's report, the PCC's total receipts (with full services, fund raising, Open Gardens etc) were commonly around the £20k mark as compared with £12/13k in 2021 and 2022.

The PCC paid its full Diocesan Share (£7,994) in 2022 which, along with the cost of the Quinquennial inspection, explains the increase of approximately £3.5k in total expenditure in 2022.

There remains unpaid Share of £2,400 from 2021 and a similar figure for 2020.

Income - aside from the glaring omission of any fundraising since 2019, the level of regular donations has largely been maintained with most donors paying a monthly standing order.

Expenditure – other than the two items highlighted above, the only notable variation was an apparent reduction in churchyard expenses but this was simply due to the contactor not raising some invoices before the year end which should be reflected in the 2023 accounts.

Fabric Fund and Endowments

There were no movements during the year in these accounts.

Organ Fund

The Gift Aid claim on donations received during the restoration campaign produced an income tax refund of £5,919.32. This brought the Organ Fund back into credit.

Mr John Gawthrope, Treasurer

29 April 2023

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Little Ouseburn Parochial Church Council					
Receipts and Payments Account - for the Year Ended 31 December 2022					
General Fund					
		2022		2021	
		£	£	£	£
Receipts					
<i>Incoming resources from donors</i>					
	Covenants and donations	5,413.63		5,888.38	
	Church collections	3,218.69		1,811.85	
	Tax refunds	-		1,288.00	
			8,632.32		8,988.23
<i>Other voluntary incoming resources</i>					
	Receipts from Income generation events	-		-	
	Open Gardens	-		-	
	Other income and fundraising			16.29	
			-		16.29
<i>Income from investments</i>					
	Interest and dividends	379.90		327.19	
			379.90		327.19
<i>Income from Charitable and Ancillary trading</i>					
	Magazine sales & res. distribution	885.00		1,227.00	
	Church fees - weddings, funerals etc	2,509.70		1,871.70	
	Sundry receipts	720.00		-	
			4,114.70		3,098.70
Total receipts			13,126.92		12,430.41
Payments					
	Diocesan Share 2022	7,994.00		6,000.00	
	Ministerial & Parish expenses	1,724.00		1,169.00	
	Church fees paid to Diocese	306.00		-	
	Fees organist, verger, choir, visiting priest	270.00		-	
	Insurance	2,003.75		1,952.47	
	Electricity	232.87		146.94	
	Repairs and Maintenance	386.56		498.07	
	Churchyard expenses	565.00		1,040.00	
	Magazine costs	900.00		1,125.00	
	Event expenses	-		-	
	Architect fees for quinquennial inspection	1,052.40		-	
	Miscellaneous expenses	145.04		150.27	
Total Payments			15,579.62		12,081.75
Excess of receipts over payments for the year			(2,452.70)		348.66
Balances at 1 January 2022			12,588.72		12,240.06
Balances at 31 December 2022			<u>10,136.02</u>		<u>12,588.72</u>

Little Ouseburn Parochial Church Council					
Receipts and Payments Account - for the Year Ended 31 December 2022					
Fabric Fund					
		2022		2021	
		£	£	£	£
Receipts					
Total receipts			-		
Payments					
Total Payments			-		
Balances at 1 January 2022			6,503.46		6,503.46
Balances at 31 December 2022			<u>6,503.46</u>		<u>6,503.46</u>
Organ Fund					
		2022		2021	
		£	£	£	£
Receipts					
	Tax refunds (Gift Aid from organ appeal)	5,919.32		-	
Total receipts			5,919.32		-
Payments					
	organ tuning	177.62		-	
Total Payments			177.62		-
Excess of receipts over payments for the year			5,741.70		-
Balances at 1 January 2022			(4,348.91)		(4,348.91)
Balances at 31 December 2022			<u>1,392.79</u>		<u>(4,348.91)</u>

Little Ouseburn Parochial Church Council					
Balance Sheet at 31 December 2022					
		2022		2021	
		£	£	£	£
Monetary Assets					
	Cash in hand		-		-
	Barclays current account 0848	11,141.68		7,853.06	
	Barclays account 8175	387.13		386.75	
			11,528.81		8,239.81
	Church Board of Finance deposit account 01D	6,503.46		6,503.46	
	Investments held by Diocesan Bd of Fin (book cost)	1,110.61		1,110.61	
	Investments held by CCLA (book cost)	218.00		218.00	
			7,832.07		7,832.07
			<u>19,360.88</u>		<u>16,071.88</u>
Net Assets Represented by:					
	General Fund (unrestricted)	10,136.02		12,588.72	
	Fabric Fund (restricted)	6,503.46		6,503.46	
	Organ Fund (restricted)	1,392.79		(4,348.91)	
			18,032.27		14,743.27
Endowment Funds:					
	DBF	400.00		400.00	
	DBF	400.00		400.00	
	DBF	310.61		310.61	
	PCC	218.00		218.00	
			1,328.61		1,328.61
	Total		<u>19,360.88</u>		<u>16,071.88</u>

THE PARISH CHURCH OF HOLY TRINITY, LITTLE OUSEBURN
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The annual financial report and accounts were approved by the Parochial Church Council on ...23 February 2023 and signed on their behalf by the Reverend Sarah Feaster (PCC chairman) and Mr John Gawthrop (PCC Treasurer)

.....*S Feaster*.....

.....John Gawthrop.....

Rev'd Sarah Feaster (PCC Chairman)

Mr John Gawthrop (PCC Treasurer)

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LITTLE OUSEBURN

Independent Examiner's Report to the Parochial Church Council of Holy Trinity Church, Little Ouseburn

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and the Charities Act 2011 ("the Charities Act").

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144 of the Charities Act and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the Charities Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair **view**' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zillah Hopps FMAAT
White Rose Accounting
Cobdale Cottage
Cobdale Lane
Warter
York YO42 1XD

28th March 2023

Report on the fabric, goods and ornaments of the church for the year to 31 December 2022

The organ was tuned twice during the year (June and November) by Geoffrey Coffin of Principal Pipe Organs of York.

The boiler was serviced by Rix Heating Services in June.

The fire extinguishers were not inspected or serviced in 2022 but this is scheduled for late March/early April 2023.

Church services recommenced in full during 2022 after the pandemic. The church was cleaned and flowers arranged on a weekly basis and the altar linen cleaned and washed regularly.

Over a number of years, the path leading from the gates up to the church porch had become rather untidy and fresh gravel was applied by Bren Walter in early November creating a much cleaner surface and more pleasing appearance. The path was widened very slightly to avoid having to trim the yew tree as highlighted in the 2020 fabric report.

The noticeboard by the main gate, which had become rather dilapidated, was repaired and fitted with a new glass front. The PCC is most grateful to Mr Rampling for undertaking this work without charging a fee. (this was actually done in 2021 but not included in last year's report).

The PCC is indebted to all those in the parish who give of their time freely and willingly to look after and care for our church building and its environs.

The Quinquennial Inspection Report by Chris Cotton in May 2021 flagged up some relatively minor maintenance requirements, one of which was the removal of vegetation and weeds from the narrow gravel margin at the base of the church walls. This was undertaken by a group of volunteers over a weekend during the summer.

The Quinquennial Inspection Report also highlighted concerns about the state of the church roof and recommended local patch maintenance to slipped, dislodged, and fractured slates and pointing as necessary.

The PCC obtained an updated quotation from GPM (Ripon) Ltd to address the above recommendations and agreed to proceed with the work as soon as possible in 2023.

PARISH SAFEGUARDING REPORT 2022

“How we care for one another”

1. Parish Safeguarding Officers (PSO)

The Parish Safeguarding Officers for each parish are:

- Great and Little Ouseburn : Ann Allen
- Marton-Cum-Grafton : Gill Treharne
- Whixley with Green Hammerton : George Rowden

All the PSOs meet on a regular basis (quarterly or as required) to discuss safeguarding issues and agree any changes to the benefice’s processes and procedures.

2. Parish Safeguarding Policy

Each parish within the benefice has an agreed safeguarding policy, which is displayed in the church and reviewed on an annual basis. All other relevant documents required by the Diocese are on display also.

3. Disclosure and Barring Service

New C of E guidance from 2022 states that DBS certificates are to renewed every 3 years instead of 5 years. This needs to be fully in place by 2024. All parish volunteers will require DBS certificate date of issue checking to ensure any over 3 years old can be redone. Certificates registered on DBS update service will continue to automatically update and will not require renewal.

Gill Treharne is DBS administrator for the Benefice with Ann Allen as Deputy Administrator.

All PCC members are required to complete a confidential self-declaration form on an annual basis and require up to date DBS checks and up to date safeguarding training.

4. Safe Recruitment Process

All new recruitment within the benefice is carried out in accordance with the safe recruitment guidelines. Each role being filled requires a written job description. These are being produced as and when needed.

5. PSO Dashboards.

All PSO’s are using the Safeguarding Dashboards provided by the Diocese which drives an action plan for each PCC ensuring that the safeguarding processes and procedures are in place and fit for purpose. PSO’s should provide latest version of their Parish Safeguarding Dashboard prior to each PCC meeting to monitor progress.

6. General Data Protection Regulation (GDPR)

GDPR is reviewed annually in line with each APCM.

No data breaches were reported during the year.

7. Covid-19.

All guidelines in place at the time were adhered to and amended as and when instructed to do so by Diocese.